



# Guide to results

Level 1 Certificate in Latin

January 2024 series

This document provides an overview of results for **Level 1 Certificate in Latin**. It gives details on what to expect on results days, the documentation you will receive and where additional advice and guidance can be found.

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## 1. Results Day

### i) Collecting Exam Results

Candidates must collect their examination results from their school or college (centre), usually on the published Results Day.

For the January 2024 series, the publication of results day is from 8.00am on **Thursday 7 March 2024**

WJEC is unable to provide or discuss results over the telephone or via email communication with candidates or parents, even if the school or college is closed. Candidates should, therefore, check with their school or college when and where results will be available for collection and how and with whom they can discuss any issues or concerns.

Results must not be divulged to others including local authorities and the media until after 9.30am on the Thursday.

### ii) What to expect

On Results Day, candidates normally receive a results slip showing their results..

At this point, results are designated as provisional; changes may be made at a later point, for example, following a Review of Marking.

### iii) How are results displayed on a results slip

Results slips will show candidate results for the subjects taken within that examination series.

Level 1 Certificates award in the range from A\* to C. Awards are based on the aggregate UMS mark (see below) without any hurdle of achievement within individual units (i.e. weaker performance in one unit may be compensated by better performance in the other unit).

Individual unit results are reported on a uniform mark scale (UMS) with the following grade equivalences:

Grade	Max	A*	A	B	C
Unit 9511	100	80	70	60	50
Units 9512, 9513 and 9514	50	40	35	30	25
<b>Award</b>	<b>150</b>	<b>120</b>	<b>105</b>	<b>90</b>	<b>75</b>

#### iv) Symbols used on a results slip

In addition to grades and marks, results slips may also contain other symbols:

X indicates that a result is not being issued due to a candidate being absent for all components/units. It may also be because a decision has been made not to issue a result. Any subject with an (X) will not appear on the certificate.

Q indicates that a result is pending or is currently unavailable.

# This indicator is shown next to the overall grade if a candidate completed work for some, but not all, of the subject's components or units.

Please see Appendix 1 for an example of a Results Slip.

## 2. Understanding results

### i) Explaining grades

Level 1 Certificate grades are reported as A\* - C (with grade A\* being the highest).

### ii) Explaining marks

- **Raw marks**

Each unit or component is allocated a total raw mark.

- **Uniform Marks Scale (UMS)**

In **unitised** specifications raw marks are converted into a uniform mark (UMS) which is used as a device for reporting, recording and aggregating candidates' unit/component assessment outcomes.

Uniform marks are reported as whole marks and so, where necessary, they will be subject to "rounding up" (e.g. a uniform mark of 19.6 will be reported as 20). Although rare, this may mean that a raw mark at the top end of the range of marks within a grade may convert to a rounded up uniform mark which equates to the next grade up. Please note that although the unit grade will not be raised as part of the rounding up process, the rounded up uniform mark will be used in the calculation of the overall grade

### iii) How are marks converted into grades?

The overall qualification grade is calculated by adding together the uniform marks achieved in the individual units. This gives candidates a total uniform mark which converts to an overall grade based on the grade boundary.

### 3. Grade Boundaries

Grade Boundaries are the minimum number of marks needed to achieve each grade. Whilst exam papers are written to the same level of difficulty, they do vary each year. Grade boundaries ensure that whenever the exam is sat, students receive the same grade for the same level of performance.

UMS Grade Boundaries remain the same every year as the range of UMS mark percentages allocated to a particular grade does not change. UMS grade boundaries are published at overall subject and unit level.

### 4. What to do if a candidate wants to query a result

It is important that candidates discuss any concerns with their school or college, usually an exams officer or teacher, and decide on the best options available.

If it is considered that there may have been an error, an application can be made by the centre for one or more of the post-results services offered by WJEC. Applications cannot be submitted by internal candidates or parents. Private candidates are encouraged to seek advice and apply through their entering centre but may apply directly by emailing our Post Results Service [prs@wjec.co.uk](mailto:prs@wjec.co.uk) stating the candidate name, candidate number, centre name and number in any correspondence.

Services include:

- [Access to scripts](#) – an electronic version of the script will be available free of charge to download from our Portal (secure website).
- [Clerical re-check](#) - a re-check of clerical procedures leading to the issue of a result.
- [Post-results review of marking](#) - a review of the original marking to ensure that the agreed mark scheme has been applied correctly.

For further details including fees and deadlines, please visit our [Post-Results Services](#) page and the information published by JCQ, available [here](#) (WJEC follows the same procedures in January as the JCQ procedures for the June and November series).

**It is important to note that when applying for a Clerical Re-check or Review of Marking that marks can stay the same, or go up or down.** Therefore, candidates **must** give their signed permission before a school or college submits an application.

The outcome will be issued directly from WJEC to the school or college, who will then pass the information onto candidates. If a private candidate has applied directly to WJEC, the outcome will be issued to them. **Once an outcome has been issued, the original mark cannot be re-instated in any circumstance, even if the new mark is lower than the original mark**

### 5. When are certificates available

Certificates will be sent to centres in late May.

Candidates should check that their personal details, name and date of birth, are correct on the Results Slip and inform the Exams Officer if there are any errors. Exams Officers must inform WJEC of errors, in writing, no later 31 March. If errors aren't corrected at this stage, there will be a charge for replacing certificates after they have been issued. Candidates should check the arrangements for receiving their certificate with their school or college.