

## **Environmental Policy – WJEC CBAC Ltd (Western Ave.)**

WJEC CBAC Ltd is a UK leading Awarding Organisation providing qualifications, assessments and training to the UK and wider market. Our core activities focus on the present and future well-being of young learners, and as such WJEC CBAC Ltd strive to ensure that the well-being of the wider environment is also protected. We go beyond legislative compliance, working to develop and implement sustainable best practice.

We are committed to reducing our environmental impact and have implemented an environmental management system (EMS) which will help us focus on achieving this aim. We have reviewed the business, identified areas which impact upon the environment and have implemented an Improvement Plan to demonstrate continual environmental improvement of our EMS to enhance environmental performance. We plan to regularly review our progress and take remedial action in the event of us falling short of our aims and objectives. Underlying this management system is a strong commitment to the protection of the environment, pollution prevention, fulfilling our compliance obligations and continual improvement. Our key areas of improvement focus on waste minimisation, the use of energy and raw materials. Specifically, we plan to:

- Review all areas of the business to identify way in which we can reduce our energy consumption e.g. increased use of low energy lighting, automation of heating, ventilation and lighting controls and greater employee engagement
- Continue to monitor and reduce our waste streams, seeking new opportunities to reduce, reuse and recycle, minimising waste to landfill at all opportunities
- Reduce our usage of paper in the office environment and where this isn't possible, increase our use of recycled paper, whilst also sourcing sustainable card and paper products
- Review our travel policies and practices and increase fuel efficiency with a view to replacing current vehicles on an ongoing programme with more efficient ones.

In line with our Environmental Management System we will continually monitor our progress and review our key areas of focus on an annual basis.

Detailed information concerning Environmental policies and procedures applicable to all employees and premises are accessible on WJEC HWB.

Ian Morgan  
Chief Executive

Joanna Moonan  
Chairperson

Date: 8th December 2023

Date: 8th December 2023

## Environmental Policy – WJEC CBAC (Services) Ltd (Treforest)

WJEC CBAC (Services) Ltd is a UK leading print and distribution company, active in the educational resource, training and assessment market. Our core activities focus on the present and future well-being of young learners, and as such WJEC CBAC (Services) Ltd strive to ensure that the well-being of the wider environment is also protected. We go beyond legislative compliance, working to develop and implement sustainable best practice.

We are committed to reducing our environmental impact and have implemented an environmental management system (EMS) which will help us focus on achieving this aim. We have reviewed the business, identified areas which impact upon the environment and set challenging annual objectives to demonstrate our full commitment to continual environmental improvement of our EMS to enhance environmental performance.

Further underlying this management system is a strong commitment to the protection of the environment including the prevention of pollution, robust management of all compliance issues, and any commitments we may subscribe to. Currently, we are committed to maintaining compliance against Phase 4 of BS 8555 and it is to this end that we have our EMS inspected annually by the third party UKAS accredited Inspection body Tarian Inspection Services to give our customers greater assurance that commitments made herein are being upheld and supported by the rest of our management system.

Our key areas of management focus are on waste minimisation, and the use of energy and raw materials.

Specifically, we commit to the following:

- To seek ways to manage and where possible reduce our energy consumption e.g. increased use of low energy lighting, automation of heating, ventilation and lighting controls and greater employee engagement
- To monitor our waste streams and seek new opportunities to reduce, reuse and recycle in order to minimise our overall waste arisings as well as residual waste to landfill
- To maximise our use of sustainable card and paper, including recycled content and FSC and PEFC accredited products
- To continue to make use of vegetable based printing ink, significantly reducing the amount of VOCs (Volatile organic compounds) that are released during the printing process.
- To encourage involvement of colleagues at site, through the creation of Local Green Teams

In line with our Environmental Management System we will continually monitor our progress and review our key areas of focus on an annual basis. We regularly review our progress and take remedial action in the event of us falling short of our aims and objectives.

Ian Morgan  
Chief Executive & Chairperson

Ian Edwards  
Director WJEC Services

Dyddiad: 24/11/23

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